



TIGHES HILL PUBLIC SCHOOL P&C ASSOCIATION

MINUTES – 10 February 2014

Meeting opened: 6:10PM

1. Attendance:

Sarah Nash, Ali Raine, Kaylene Hanwright, Glyn Thomas, Tai Bawden, Dee Besuijen, Ase Anette Saanum, Hansi Hoye, Ben Coker, Anita Watts, Malcolm Thomson, Sam Rutherford, Charlotte Jones, Kristy Crooks, Naomi Isaacs, Angela Rodgers, Michael Badier, Tess Lieberman, Lynda Sorby, Katelijjn Hullegie, Ben Collis, Tony Selwood, Mary Crump

A. Apologies - Monique Cooper

2. Confirmation of minutes of previous meeting

Kaylene confirmed - Sarah seconded

3. Principal's Report

- See attached

Families wishing to opt out of Scripture (and into Ethics for yrs 3-6) need to send in a letter requesting such each year.

Tony Selwood enquired whether the P&C would again be willing to help support the purchase of Book Pack. P&C agreed to do this again.

Composite classes that cross stages (eg. 2/3) are avoided where possible. Participation in different activities (infants/primary) is decided on its own merits.

A selection of instruments is available for band – children are welcome to bring their own. Ashlea Robinson can answer specific questions.

Assistant Principal Melissa Scully will be inviting input from parents during the year regarding student welfare/wellbeing programs including Star Card

4. President's Report

P&C Standing subcommittees

- **Canteen** - meets 30min prior to P&C (5:30pm).
- **Fundraising** - committee is aiming for two fund raising activities per term - nb this is Fete year (see below)
- **Environment and Sustainability** - Ali, Katelijjn and Tess form the core of this committee – Meeting time to be advised. It was also raised that there are many opportunities to apply for grant funding and this is an avenue that could be explored.



TIGHES HILL PUBLIC SCHOOL P&C ASSOCIATION

- **Fete** will have its own working group - a meeting will be called to get started. The date for the Fete is the last Friday in October 3pm-7pm It will be Halloween themed.

Tai spoke about how we spend the money that is raised

- Book fund - Library, k/1 programs
- Donate to the bus fares for school excursions
- Raising funds for a new Playground - as the existing one is not big enough anymore.

Playground discussion

Tony Selwood informed the P&C that we now have 3 staff on playground duty, in three distinct zones. This will mean that the previously out of bounds grass area can be opened up – this will happen once the kindy kids have settled in.

There has been some interest from a few parents to design and build the new playground ourselves. There is an opportunity to acquire some materials free of charge.

Action:

- Tai to follow up the completion of existing play equipment
- Sarah to write letter requesting support by way of donation.
- Glyn will chase up other schools who have built their own school playgrounds

P&C meeting schedule

Members voted unanimously in favour of changing the meeting schedule to Weeks 3 and 8 of each term (not monthly) – following the example of other schools.

Action: Sarah to update meeting schedule on web site

5. Actions arising

- Sarah spoke to Russell about the possibility of moving the noticeboard.

Action: Sarah to follow up

- Wine tasting & Welcome to new families- 28th February 6:30 - 8pm at Birdy's - wine supplied by Tambourline. \$50 for every 12 wines purchased.

Action: Sarah to create a flyer

- Nutritionist will be at school Monday 17th Feb. Currently there are 8 or more coming along. Entry is with a Gold Coin donation. P&C will be paying regardless of the takings.

Action: continue to generate interest and RSVPs

- Undercover Walkaways - discussion around procurement process. Sarah interested in finding out how much they will cost.

Action: Tony said that they will re-engage with the new Facilities Manager and invite P&C representative.

- Basketball hoop structure- reinstate cover to provide a shaded area

Action: P&C to look at options



TIGHES HILL PUBLIC SCHOOL P&C ASSOCIATION

- Canteen has reviewed prices and increased some items by up to 20%
- Uniform discussion around ordering and sizing

Action: P&C to have samples of size 4 and 6 polos and school dresses in Uniform Pool for new parents to check sizes.

6. Finance

- No activity in January

December 2013

Total Expenses (\$1570)

- farewell to Stoyna (flowers)
- pay out for Art classes and School Mural (\$1000)
- Y6 Farewell

Current Financial Position

P&C Operating Account	\$670.08
Canteen Operating Account	\$4869.62
Cash Reserve (Savings)	\$24,872.55
Total -	\$30,412.25

Base expenditure of the P&C is around \$6k - \$8k each year.

This year our target is to raise the Savings account to \$30,000 by the end of the year. Ideas are welcomed, Bunnings BBQ, Aussie Farmers Direct, Mangoes ...

7. P&C Initiatives

a/ Canteen Committee (report from Kristy Crooks)

- Ongoing research into how we can make healthier products in the canteen. This will be paired with the nutrition night
- A new stand up, frost-free freezer - best price we could find was \$590. This expenditure was approved by the P&C.
- Canteen roster is quite healthy – Wednesdays and Fridays are the weak days. Canteen will now open for the next couple of Wednesdays and hopefully can stay open.
- EpiPen cards will be in the canteen
- Discussed a limit to the number of pikelets that can be ordered.

b/ Fundraising Committee

- Meets at the beginning of each term
- Ali spoke about craft club that was starting up. Starting with the bunting for the fete.

Action: Meeting date to be set. Kaylene is the contact



TIGHES HILL PUBLIC SCHOOL P&C ASSOCIATION

c/ Garden and sustainability Committee

- Gardening committee to meet.
- Tess raised the idea of lowering the fences for better visibility and access. Discussion around materials – needs to be sturdy so that the garden retains its visual appeal.

Action:

- Once a plan for the vegie garden is agreed with Tony - \$250 can be spent on lowering the fence.
- Tess to organise a working bee once plans are finalised.
- Katelijjn will organise the first meeting

8. General Business

- Smart phone app is not working properly eg. notifications not coming through and event calendar not updating automatically. School is liaising with supplier to get the bugs fixed.

Action: Tony to follow up

- P&C Playgroup meets Thursday 9:15 - 11:30 - age group is 0-6 - it is held in the community room.
- Parent volunteer sessions on Tuesday 11 February - anybody who will be volunteering for anything needs to attend.

Action: Mary to look at alternative date for those who can't attend

- Discussion about teachers not wearing hats at swimming carnival. **Action:** all teachers to model sun safe behaviour and kids to be reminded to drink water at swimming carnivals A reminder was made that dietary restrictions should also be followed at the swimming carnival.
- After school sports – huge response and spots were filled on the first day. Kids who missed out in Term 1 would get priority in Term 2
- After school art classes – P&C will look at options to do this again, with a new teacher (previous one has moved away).

Action: Tess to provide name of someone she knows who works at various galleries.

- Music tuition during the day – ok for kids to leave their classrooms to attend private music lessons

Meeting Close : 7:55pm