



# TIGHES HILL PUBLIC SCHOOL

## P&C ASSOCIATION

### MINUTES

Term 3, Week 8  
24 October 2016

- 1. Welcome & Attendance:** Tony Selwood, Mary Crump, Ben Collis, Kristen Tola, Ali Raine, Kaylene Hanwright, Ben Coker, Jenny Tarran, Sam Rutherford, Jane Lander, Dom Willson, Tai Bawden, Cate Sheehan, Michael Badier, Lynda Sorby, Anita Watts, Leah Fawthrop, Nuria Mestres, Phill Burgess, Eliza Newman (WEMOOSH), Amber Sayers (WEMOOSH)

**Apologies:** Ben Coker, Kristy Crooks, Lindsay Waugh, Chris Tola, Neil McIlhinney

**Overview of P&C executive roles:** President, Secretary, Vice President - Fundraising

- 2. Confirmation of minutes of previous meeting:** Accepted (moved – Lynda Sorby, Seconded – Tai Bawden)

- 3. Principals Report – attached**

- Carol's Night – P&C have decided not to provide the food for this event, so that parents can participate with and watch their children instead.
- Kindergarten Enrolments – there is likely to be 40 new students (2 classes).
- Canteen – the tender has been advertised, and will close in 3 weeks. P&C need to decide what happens with equipment that has been purchased by the P&C and provided for the canteen.

**MOTION:** P&C President motioned to give to the school any remaining whitegoods and equipment owned by the P&C and currently in the Canteen. **Carried.**

- 4. President's Report**

- P&C insurance renewed

- 5. Notices of Motion**

- 5.1 School contributions**

- There was a discussion about the contributions made by the P&C to students representing the school at State and National levels for school activities.
- Options discussed were: using a sliding scale, case-by-case review, set a maximum limit per case.
- Is the P&C willing to support students who represent the students representing the school (eg. PSSA sport) on a case-by-case basis?

**MOTION:** P&C to continue providing \$50 for State representation and \$100 for National representation and to assess on a case-by-case basis when costs are high for an individual. **Carried.**

**MOTION:** For the P&C support Alexis Collins with \$50 for her State representation in athletics. **Carried.**

- 5.2 Musica Viva**

- In 2016 the P&C funded the \$2579 to bring Musica Viva to Tighes Hill PS for all students
- MOTION:** For the P&C provide the necessary funding for the program for all students in 2017. **Carried.**
- Principal to confirm cost for 2017 (it will increase slightly)

- 6. General Business**

- **Kindy orientation** – Mary C called for a P&C representative. Tai Bawden volunteered.



# TIGHES HILL PUBLIC SCHOOL

## P&C ASSOCIATION

- **Science programming** – Tai B suggested the P&C consider funding a science program (much like with the Musica Viva). Kristen T suggested the Museum Express program run by Newcastle Museum would be good.

**ACTION: Next meeting we will discuss programming and what the P&C will support – music, science, art.**

- **School readers** – Lynda S thanked the P&C for the school readers. Requirements for the Library were also discussed.

**ACTION: Tai B will discuss the Library's requirements for school readers and/or other books with Mrs Derricott.**

- **Grant writing** – Ali R raised the point that for higher costing purchases, the P&C could be investigating availability of grant funding. The P&C would need someone to write and submit the grants. Kristen T is keen to help with this, and suggested the P&C need to prepare some project briefs for the grassed outdoor area and electronic sign.

**ACTION: P&C to have a grant writing discussion.**

- **Urban Farms** – Leah F mentioned that the Hunter valley research Foundation are looking to spend money in the community.
- **Art Cave funding** – Chris T suggested the P&C increase the amount of funding going into Art Cave. Jane L said that it wasn't necessary at this time.
- **Fairy Floss machine** – Kaylene H suggested the P&C purchase a fairy floss machine for the fate and other events. Cate S mentioned that Callaghan College have one that they would probably loan to the school.
- **Wooden seats** – in the playground there is a wooden seat that requires replacement.

## 7. Items for Discussion

### 7.1 Fete 2016 (Ben Collis)

- DATE: 28 October
- THEME: Circus
- Weather prediction is for rain in the morning
- Circus Avalon cannot perform if it is wet – their contingency is to come back the following week if it rains
- Wristbands for rides – will be for sale on Tuesday, Wednesday, Thursday, and Friday from 1pm
- Facebook – the event needs to be promoted
- There will be a dunking machine
- Children will need to be managed/supervised by their own responsible adult/s
- Is security required? No.
- Whole day at school is a mufti-day
- Stalls are coming along well
- Food – there is a BBQ, food served from the Canteen area. Need volunteers for the BBQ
- Gazebos - if anyone can lend their gazebo to the Fete committee for the day, it would be appreciated
- The Great Pet Quarters Bail Off – buy a bale
- Lots of raffles



# TIGHES HILL PUBLIC SCHOOL

## P&C ASSOCIATION

- Volunteer briefing will be at around 2.45pm

### **7.2 New school uniform – request for update**

- Provided in Principal's report

### **7.3 Newcastle City Farmer's Markets (Jen Tarran)**

- The temporary location when NCFM has to move from the Showgrounds will now be Tighes Hill TAFE campus
- TAFE approached NCFM to provide community engagement
- Tighes Hill PS has been invited to come along to the markets when they are at the temporary location and do fundraising activities
- There are some rules – such as no sausage sizzles or food
- Suggestions were for busking, school performers, 2<sup>nd</sup> hand books, craft
- Jen Tarran is the contact for NCFM and will send the P&C the dates we can participate in fundraising activities

**ACTION: P&C fundraising committee to discuss ideas for fundraising activities at future NCFM days held at Tighes Hill TAFE.**

### **7.4 P&C Thank You Evening Event (Ali Raine)**

- Suggestion that P&C hold a thank you night before the AGM for P&C volunteers and Fete helpers
- \$300 for some food, buy own drinks
- There was a discussion on how we should spend P&C raised funds

**ACTION: P&C agreed not to hold a thank you evening, but to invite everyone to meet at the Maryville Tavern on Friday 4<sup>th</sup> November.**

### **7.5 Grassed area of school playground**

- Carried over for next meeting – Ben C is looking at potential costs

### **7.6 Electronic School Sign (Sam Rutherford)**

- Request for the P&C to consider purchasing an electronic sign for the school. The costs would be anywhere between \$8,000 to \$15,000.

**ACTION: Purchase of an electronic sign will require further investigation and discussion between the P&C and the Principal.**

## **8. Reporting**

### **Treasurer's Report**

- September account tabled
- Outgoings (September) -
  - Book Week
  - Book Week lunch
  - Movie Day fundraising
  - Annual Insurance – P&C Federation



# TIGHES HILL PUBLIC SCHOOL

## P&C ASSOCIATION

- Income (September) -
  - Interest on account
  - Father's Day stall
  - Book Week lunch
  - Movie ticket sales
  - Wristband sales for the Fete rides

### **Fundraising Committee**

#### *Movie Day*

- Thank you to Ali for running a great event

#### *Book Week lunch*

- Thank you to Michael Badier and all of the volunteer helpers

### **Garden & Sustainability Committee**

- No Report

## **9. Wrap Up**

- Actions arising from the meeting:
  1. Next meeting we will discuss programming and what the P&C will support – music, science, art.
  2. Tai B will discuss the Library's requirements for school readers and/or other books with Mrs Derricott.
  3. P&C to have a grant writing discussion.
  4. P&C fundraising committee to discuss ideas for fundraising activities at future NCFM days held at Tighes Hill TAFE.
  5. P&C agreed not to hold a thank you evening, but to invite everyone to meet at the Maryville Tavern on Friday 4<sup>th</sup> November.
  6. Purchase of an electronic sign will require further investigation and discussion between the P&C and the Principal.
- New agenda item – Presentation Day gifts by P&C

### **Meeting Close: 8.12pm**

#### **Next meeting:** All Welcome

Monday 28 November (Term 4 – Week 8)  
6pm – P&C Annual General Meeting  
7pm – P&C Ordinary Meeting