



TIGHES HILL PUBLIC SCHOOL

P&C ASSOCIATION

MEETING MINUTES

Term 1 - Week 8

13th March 2017

| ITEM | |
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| 1 | <p>Welcome & Attendance: Jane Lander, Samantha Rutherford, Kristy Crooks, Faye Johnstone, Chris Morton, Zeita Mason, Rachelle Mason, Michael Badier, Quilla Schoenfelder, Ali Raine, Tai Bawden, Kaylene Hanwright, Linda Dawson, Jenny Tarra, Nuria Mestres, Megan Cox, Kelvyn McCarroll, Jacquelyn McGowan, Kristy Nicol, Bridget Spratt</p> <p>Apologies: Kristen Tola, Linda Sorby, Hayley Peterson</p> |
| 2 | <p>Confirmation of previous minutes - YES</p> |
| 3 | <p>Principal's Report – Tony Selwood <i>See attached</i></p> |
| 4 | <p>P&C President's Report – Jane Lander <i>Nothing at this time</i></p> |
| 5 | <p>Treasurer's Report – Sam Rutherford <i>See attached. Lots of money spent in Feb. Sam calculated that the Total of all ongoing/yearly contributions that the P&C makes to the school to discount student costs is a little over \$11,000 each year. It doesn't include any unplanned costs that may occur or additional gifts or equipment replacements that come up.</i> <i>Sam also calculated an estimate of what we earn each year from existing fundraisers. It shows that the regular donations we receive each year don't cover what we give out. It is our Bi-annual fete that ensures these costs are covered (provided we continue to make the same amount each time it is on).</i></p> |
| 6 | <p>Items for Discussion</p> <p>a) Shade cloth designs/options – Tony Selwood <i>Answered in Principal's Report. Plans must be approved through department first. Application is in and waiting on quotes.</i> <i>Ali asked about whether the centre plantar box area where the trees were would be removed or kept. – Decision not made either way yet.</i> <i>Jane welcomed any ideas or thoughts for design and usage of the area.</i> <i>Tai Bawden suggested Sandpit</i> <i>Jane suggested make it a presentable area with plants etc. or an artwork area/creative area</i> <i>Eg Totems in that area with boulders and shrubbery.</i> <i>It was recommended to wait to prevent damage when the shade is installed</i> <i>Tai suggested musical features</i></p> <p>b) Letter to parents requesting donation to PnC – Kristy Crooks <i>Kristy shared other school websites that had a place in their P&C page that had banking details and wording showing appreciation for any donations made to the P&C. Kristy suggested that we do this on our website in response to the busy working parents that may not be able to offer their time as helpers, but want to offer support by way of financial contribution instead.</i> <i>Correct wording was discussed and recognised as important.</i></p> |



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| | <p><i>It was very important to everyone that parents not be made to feel like that had to - Word it as Voluntary contributions?</i></p> <p><i>Need to check if these contributions are tax deductible</i></p> <p><i>It was discussed as doing as a footer on the newsletter with the bank details.</i></p> <p><i>Response was not to do this at the moment.</i></p> <p>ACTION - Tabled for next meeting. Kristy to check Tax Deductable portion</p> |
| | <p>c) Bunnings BBQ – Sam Rutherford <i>26th November.</i></p> <p>d) Mothers Day Stall update – Bridget Spratt <i>Body Scrubs and Bath salts to be made themselves. ‘Priscillas Palace’ will also be providing products - Quality homewares. Flowers will also be available.</i> <i>Donations to be asked for bottles, Epsom salts & Grapeseed Oils. Megan Cox very kindly offered to donate bottles from her workplace to use & Jenny Tarra offered to clean them.</i> ACTION - Needed for the Bath Salts – Bath salts, oil, Tule, gift tags/string ACTION - Amount of money for PnC to donate for the cost of those gifts - \$800 VOTED YES</p> <p>e) 2nd Hand Uniform shop. First date – Kelvyn McCarroll <i>Thursday 16th Morning and afternoon. No blue shirts or grey shorts. 8:30am and again in the afternoon from 2:30pm</i> ACTION - Kelvyn will organise ‘push notification’</p> <p>f) Movie Day – Ali Raine <i>Date is confirmed. Sunday 18th June. 4pm Despicable me 3. \$1200 flat rate</i> <i>Greater Union will donate a poster and a movie pass.</i> ACTION – Ali to start advertising in Term 2</p> <p>g) Easter Hat Parade. Food menu and helpers – Michael badier & Tai Bawden <i>Food will be wraps. Sushi didn’t work out with current supplier. Cold milk, wraps, hot cross buns</i></p> <p><i>Hot Cross Buns 1st break. Leftovers to be sold in 2nd break. IGA Broadmeadow is happy to do the wraps. \$40 per platter, 30half wraps per platter. These will be individually wrapped.</i> <i>Chicken salad, ham salad, plain salad. Sell at \$3 each, \$2 for the milk. All wraps are gluten free. Milk will be delivered the morning of. Account is still open for this so they will provide invoice. Pay by cheque</i> <i>360 wraps to order (12 platters) = \$480</i> <i>200 milk and 150 waters. Use leftover softdrink?</i> ACTION – Kelvyn kindly offered to pick up the platters on the day</p> <p>h) Science show – Tai Bawden</p> |



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| | <p><i>\$800 for 2 full days of science shows. 2 classes per show. Flyers provided with show options. Eg younger kids on 1 day, older kids on the 2nd day. Tony will decide which shows will be chosen.</i></p> <p>i) Quality of New Uniform – Tai Bawden <i>A few parents expressed concerns about fading from the shirts from the new uniform. Important that parents share this feedback with the uniform ladies.</i> ACTION - Tony will follow this up</p> <p>j) Treasure Hunt. Proposed date 2nd April – Ben Collis <i>We were contacted by the lady from Islington Primary School regarding holding the Treasure Hunt Sunday 2nd April as part of the Throsby Creek, Management of the Waterways. She invited us with Islington Public School to collaborate and do the Rainbow Treasure Hunt to compliment this day.</i> ACTION - Jane to discuss this with them. It was felt it was too late notice to make happen on our end</p> |
| 7 | <p>General Business</p> <p>1. Chris Morton – Discussed approaching local business’ for donations. ACTION - Tony offered to make contact with some of his contacts to see if there was an option for financial support from them in the first place and go from there. ACTION - Rachele will also look further in to the available grants and come back at the next meeting</p> <p>2. Jenny Tarra - Farmers Markets at Tighes Hill. On the 8th April – the lake council markets will move to this on the 2nd & 4th Saturdays of every month. Looking for volunteers – wwc check, no criminal records. Volunteer support/stall for this representing our school. Looking to start aprox June. ‘Clay Play’ to be trialed. 7am to 1pm. Moving towards being every week at this location. There will be a roster made for this.</p> <p>3. Ali Raine – Should we offer more than \$10 per student to subsidise buses. This will be considered in the future but wasn’t voted on at this time. <i>- Athletics carnival. The current venue was chosen due to the lack of quality of the Newcastle venue. It is possible it will be moved back to this once renovations have completed here.</i></p> <p><i>Jane Lander – Discussed the Artwork fundraiser. This is to happen during Education week in Term 3 (aprox week 3). Start of next Term planning for this will occur. It was discussed and agreed that this should this be a fundraiser for Art Cave.</i></p> <p><i>Alex Wegner – ‘sketch notes’ classes started last week. Response was really positive. This will continue this week. The lesson plan is to be Sketch noting a pod cast</i></p> <p><i>Bunnings have offered Vouchers for us to use as prizes (aprox \$1000 worth)</i></p> |
| 8 | <p>Reporting – Michael Badier <i>- Fundraising Committee Report</i> <i>Covered with Easter Hat Parade Discussion</i></p> |