



TIGHES HILL PUBLIC SCHOOL P&C ASSOCIATION

Annual General Meeting (AGM)

23 November 2015

ITEM	TIME	WHO
<p>1</p> <p>Attendance–Tony Selwood, Mary Crump, Kristen Tola, Tai Bawden, Sam Rutherford, Ben Collis, Ashley Sneddon, Sarah Nash, Ali Raine, Kaylene Hanwright, Rachelle McCulloch, Jenny Tarran, Deidre Besuijen, Jane Lander, Gwen Collis, Michael Badier, Jacquelynn McGowan, Kristy Nicol, Lindsay Waugh, Anita Watts</p> <p>Apologies – Larelle Haug, Hayley Peterson, Ben Coker, Chris Tola, David Ryan, Neil McIlhinney</p>	6.00pm	Outgoing President
2		
<p>3</p> <p>Confirmation of minutes of previous Annual General Meeting Confirmed by Ben Collis and Tai Bawden</p>		Outgoing President
<p>4</p> <p>President’s Annual Report and farewell letter - tabled</p>	6.10	Outgoing President
<p>5</p> <p>Treasurer’s Annual Report - tabled</p>	6.25	Treasurer
<p>6</p> <p>Election of office bearers Position – President – Ben Collis nominated and accepted Vice President Fund Raising – Kaylene Hanwright nominated and accepted Vice President Publicity – Ali Raine nominated and accepted Secretary – Kristen Tola nominated and accepted Treasurer – Sam Rutherford nominated and accepted</p>		School Principal
<p>7</p> <p>GENERAL BUSINESS There was a discussion on the P&C becoming incorporated, to allow us to apply for grant funding. This required the P&C to have a discussion on suggested by-laws for the Tighes Hill P&C Association. The P&C reviewed document from the P&C Association website, and agreed to implement a standard document of by-laws and a standard constitution.</p>	6.45	President Elect

President's Report
23rd November 2015

Welcome everyone to the the 2015 Annual General Meeting of the Tighes Hill P&C.

2015 has been another great year for Tighes Hill P&C, and I'm sure next year will be even bigger being a Fete Year.

Tighes Hill P&C continues to be strongly supported through the parent body and its core group of volunteers, as well as Principal Tony Sewood and all his staff. All of which we give thanks to all the hard effort put in over the year. Tighes Hill PnC continues to be an open platform for discussions, ideas and contributions by parents and staff.

This year started with a welcome night for new parents to the school, we would once again like to thank parents Kristy and Corey Crooks, who provided the amazing venue, food and drinks. We had a great turn out of around 40 people, made up of both new and existing parents. Everyone had a fantastic night thanks to the Crooks and their staff at The Grain Store.

In 2015 our Canteen Group has continued to work hard to develop a healthy and sustainable canteen service for Tighes Hill community. Rachael McCollough has done an outstanding job as canteen manager together with purchasing manager Michael Badlier with the support of Mary Crump. This year has seen the canteen reviewed by the Good Food for Kids program and has excelled in reaching a high level of healthy foods with only one red item food. This year has seen a number of white good challenges; as a result the oven, microwave, freezer, fridge and microwave have been replaced, we also installed a new rangehood. I would like to thank the numerous volunteers for their valuable time throughout this year.

Fundraising again this year has been incredible, and continues to be key focus within the PnC group. Headed by Kaylene, Ally Reine, Kristy Crooks, Kristen Tola and the many others that have all worked tirelessly to develop fundraising ideas to help support the school. This year has seen an Election Day BBQ, Book Week Parade BBQ, Easter Hat BBQ, a Mother's Day Stall, a Fathers Day Stall, another successful Movie Day, as well as the Carrington School Markets BBQ.

Fundraising is such an important part of what we do to support the school and all money raised goes back into supporting students in the way of subsidising bus fares, buying of books and the support of extracurricular activities. Funds are also directed toward P&C initiatives such as the Garden and the Art Cave, as well as the purchase of long term assets such as the canteen white goods, a new piano and the new storage area.

The Environment Group has been a little quieter this year but the group continues to work towards a long term master plan to improve the playground. As part of the master plan a number of parents and staff members attended a playground tour of Hamilton Public School

BRUCE A. McDONALD

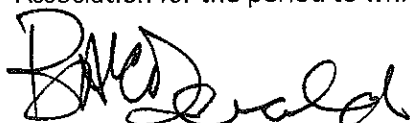
PUBLIC ACCOUNTANT
REGISTERED TAX AGENT
REGISTERED COMPANY AUDITOR

TIGHES HILL PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

AUDITOR'S REPORT TO MEMBERS

I have examined the financial records and Treasurer's reports of the Association for the year ended October 31, 2015 and the supporting documentation relating thereto and I have received all of the information and explanations requested by me.

I have prepared the attached Income and Expenditure Statements based on that information and I have signed them for identification. In my opinion these statements provide a true and fair record of the activities of the Association for the period to which they refer.



Bruce A. McDonald
November 14, 2015

TIGHES HILL PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION
INCOME AND EXPENDITURE STATEMENTS FOR THE YEAR ENDED OCTOBER 31, 2015

WESTPAC P & C ACCOUNT

INCOME FROM ALL ACTIVITIES

FUNDRAISING

Aussie Farmers Subsidy	109.47
Book Week	1,224.10
Carrington Barbecue	1,714.10
Clothing Pool	321.00
Council Grant	1,450.00
Easter Parade	1,048.05
Fathers' Day	1,374.50
Fete	17,425.65
Lunch Bags	60.00
Meet and Greet	225.60
Mothers' Day	1,627.75
Movie Day	2,492.40
Voting Day	2,641.75
Xmas Functions	601.95
	<hr/>
	32,316.32

ADMINISTRATION

Bank Interest	25.61
Members Contributions	60.00
Return of Cash Floats	1,410.00
Transfers from Canteen Account	4,000.00
	<hr/>
	5,495.61

TOTAL FUNDS RECEIVED 37,811.93

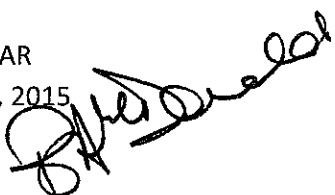
EXPENDITURE

DONATIONS TO SCHOOL ACTIVITIES

Active Mobile App	660.00
Bus Excursions Subsidy	2,900.00
Gate for Outbuilding Compound	1,295.00
Musica Viva	2,356.00
Piano	2,950.00
Presentation Day	1,187.67
Sapphires Aerobics	700.00
Sports Singlets	708.00
	<hr/>
	12,756.67
Affiliation and Insurance Fees	727.00
Fundraising Activities	11,705.30
Transfers to Cash Reserve Account	16,000.00
	<hr/>
	28,432.30

TOTAL FUNDS EXPENDED 41,188.97

BANK BALANCE AT NOVEMBER 1, 2014	6,681.40
ADD DEPOSITS FOR THE YEAR	<u>37,811.93</u>
	44,493.33
DEDUCT PAYMENTS FOR THE YEAR	<u>41,188.97</u>
BANK BALANCE AT OCTOBER 31, 2015	<u>3,304.36</u>



TIGHES HILL PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION
INCOME AND EXPENDITURE STATEMENTS FOR THE YEAR ENDED OCTOBER 31, 2015

WESTPAC CASH RESERVE ACCOUNT

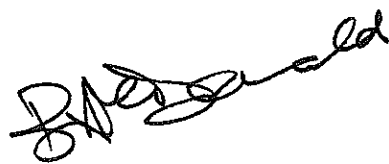
INCOME

Bank Interest	212.55
Transfers from Canteen Account	5,000.00
Transfers from P & C Account	<u>16,000.00</u>
	<u>21,212.55</u>

EXPENDITURE

Transfers to P & C Account	<u>4,000.00</u>
----------------------------	-----------------

BANK BALANCE AT NOVEMBER 1, 2014	3,242.58
ADD DEPOSITS FOR THE YEAR	<u>21,212.55</u>
	24,455.13
DEDUCT PAYMENTS FOR THE YEAR	<u>4,000.00</u>
BANK BALANCE AT OCTOBER 31, 2015	<u>20,455.13</u>



TIGHES HILL PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED OCTOBER 31, 2015

WESTPAC CANTEEN ACCOUNT

INCOME

Canteen Takings	15,643.50
Bank Interest	19.67
	<u>15,663.17</u>

EXPENDITURE

Canteen Supplies	11,322.53
Petty Cash	610.00
	<u>11,932.53</u>
Council Inspection Fee	120.00
Freezer and Refrigerator	1,006.00
Install new stove	440.00
Transfer to P & C Account	5,000.00
	<u>18,498.53</u>

BANK BALANCE AT NOVEMBER 1, 2014	8,458.85
ADD DEPOSITS FOR THE YEAR	15,663.17
	<u>24,122.02</u>
DEDUCT PAYMENTS FOR THE YEAR	18,498.53
	<u>5,623.49</u>

